

Nomination for In-Flight Action Award

Award Category (see 352 DM 4.7C below):

Nominee's Full Name:

Pilot Certification Number:

Date of Birth:

Narrative of the event and actions taken (this will be the official narrative that accompanies the plaque):

Reference: 352 DM 4 (excerpt)

4.6 **Processing and Approval.** All nominations, except Airwards (refer to paragraph 4.11D), will be processed through the respective Bureau National Aviation Manager/Aviation Safety Manager or their designee through the NBC AMD Aviation Safety Manager for eligibility verification, then reviewed for approval by the Bureau's DOI Aviation Management Board of Directors (ABOD) member.

4.7 **Award for In-Flight Action.** The award is established to recognize onboard flight crewmembers, aircrew members, and passengers who, through outstanding airmanship, courage, or other action, materially contribute to the successful recovery from an emergency, or who minimize or prevent aircraft damage or injury to personnel during a DOI aviation-related occurrence. The award may also be presented to non-DOI personnel. Prior to consideration and approval of an In-Flight Action Award by the Bureau's DOI ABOD member, nominations will be submitted by the Bureau Aviation Safety Manager or designee to the NBC AMD Safety Office for review and concurrence. Bureaus should contact the Federal Aviation Administration FAA and the appropriate NBC AMD Regional/Area Office for information pertaining to a nominee during the verification process. The request to the FAA for pilot "Accident/Incident and Enforcement Action History" must include the pilot's full name, Airman Certificate number, and date of birth.

A. Standard. Any individual having sufficient knowledge of the in-flight action may submit a nomination.

B. Criteria. The circumstances surrounding the occurrence must be documented to clearly demonstrate outstanding airmanship, skill, knowledge, judgment, technique, courage, or other exemplary action.

C. Award Categories.

(1) Flight Crewmember Award. An appropriate recognition item shall be given to selected flight crewmembers.

(2) Aircrew Member Award. An appropriate recognition item shall be given to selected aircrew members. This award is restricted to individuals who are not flight crewmembers, but are assigned aircrew members.

(3) Individual Non-Crewmember Award. An appropriate recognition item shall be given to selected individuals who are non-crewmembers.

D. Procedures.

(1) Nominations will contain a narrative of the event and actions that were taken by the nominee(s) in dealing with an emergency or while minimizing damage or injury.

(2) Nominations should be submitted within 30 days of the event.

(3) Emergencies under the following conditions will not be considered for the award:

(a) Self-induced emergencies.

(b) Actual emergencies occurring during a simulated emergency that require no added skill to land the aircraft successfully, e.g., a single engine landing performed after an unsuccessful attempt to restart an engine that was intentionally shut down to practice single engine procedures.

(c) Emergencies occurring due to noncompliance with published regulations, procedures, or policy guidance; e.g., deviation from a preplanned and approved non-special use activity to a low level flight, which results in a wire strike and emergency landing or engine failure due to fuel starvation as a result of poor preflight planning, and fuel management, etc.