



# Interagency Aviation TECH BULLETIN



No. IATB 2018-02

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**SUBJECT: USFS & DOI Aircraft Procurement, Release vs Reassigned**

**DISTRIBUTION: Aviation Operations**

**DISCUSSION:** During this busy fire season numerous questions have arisen regarding the procurement of aircraft services as it relates to using either a USFS or DOI contract aircraft; and when does the initial hiring mechanism change from one agency to another agency? **The aviation manager and vendor are the responsible parties in determining the initial path to take, depending on the original resource order and contract jurisdiction.** Please reference the information **below** to assist you in determining what agency initially hired the aircraft and if and when this should change to a different agency. On the following page are web links to assigned Task Order numbers and instructions for completing the Department of Interior's (DOI) Aviation Information Report Support (AIRS) payment process.

**Air Attack Fixed Wing / Type 3 Helicopters: DOI On-Call Contract or USFS Regional Call When Needed Contract.**

**USFS Fire - Vendor hired under the USFS contract**

Form - 122

System -ABS

Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

**USFS Fire - Vendor hired under the DOI contract**

Form - AMD23e

System - AIRS

Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

*All the above is true on the reverse side if the initial fire is DOI as follows:*

**DOI Fire - Vendor hired under the USFS contract**

Form - 122

System - ABS

Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

**DOI Fire - Vendor hired under the DOI contract**

Form - AMD23e

System - AIRS

Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

**Type 1 & 2 Helicopters: USFS National Call When Needed Contract, Type 1 & Type 2 Helicopters:****DOI Fire - Vendor hired under the USFS contract (Type 1/2 Helos)**Form - AMD23e *using vendor assigned DOI Fire Task order numbers*

System - AIRS

Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

**USFS Fire - Vendor hired under the USFS contract**

Form - 122

System - ABS

Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

***National Call- When -Needed helicopters (T1/2) that are hired under State contract authority for non-federal incidents must be released and rehired by the National Interagency Coordination Center (NICC) prior to commitment to federal incidents***

Assigned Fire Task Orders and Instructions on completing DOI AIRS payment process are available at the following websites along with the information that you will need to complete the electronic AMD-23e:

<https://www.doi.gov/aviation/aqd/airs>

[https://www.doi.gov/sites/doi.gov/files/uploads/2018\\_fire\\_task\\_order\\_numbers.pdf](https://www.doi.gov/sites/doi.gov/files/uploads/2018_fire_task_order_numbers.pdf)

For additional questions for DOI please contact:

Deena Weber, DOI Contracting Officer (Lower 48 - On-Call Helicopters)  
(208) 433-5035; Cell: (208)-600-2679

Paula Teague, DOI Contracting Officer (Lower 48 - On-Call Helicopters)  
(208) 433-5063

Jim Marvin, DOI Contracting Officer (On-Call Air Attack)  
(208) 433-5064

Michele Waters, DOI Contracting Officer (AK On-Call Helicopters)  
(907) 271-5021; Cell: (907) 903-6560

USFS Regional Type 3 Helicopters contact appropriate USFS Regional Contracting Officer:

<http://www.fs.fed.us/fire/contracting/directory/directory.htm>

Region 1 & 2 – Dave Hershey - (208) 387-5627

Regions 3, 4 & 9 – Todd Novinger - (208) 387-5272

Region 5 – Robert Hoffman - (208) 387-5681

Region 6 – Kevin Toombs – (541) 504-7244

Region 8 – Shundrica Daniels – (404) 347-2348

Region 10 – Denise Murphy – (907) 743-9531

USFS National Type 1 & 2 Robert (Bob) Hoffman  
USFS Contracting Officer (208) 387-5681

USFS National Type 1 & 2 CWN COR  
Shelia Valentine - (208) 387-5621 (Invoices)  
Maggie McDonald (208) 387-5636

**DEFINITIONS:**

Released – Aircraft is released from the operational control of the government, demobilized - (there is a break in service, the vendor can move the aircraft at their discretion, and a final payment document for the assignment has been submitted).

Reassigned – Aircraft has not been released from the operational control of the government and there is no break in service. The payment process continues under the “initial hiring agency” process (AMD 23e or ABS 122) regardless of the number of reassignments or agency with operational control of the incident.

/s/ Walker D. Craig  
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Office of Aviation Services  
U.S. Department of the Interior

/s/ Paul Linse  
Branch Chief Aviation Operations  
U.S. Forest Service