



Department of the Interior

TRAINING BULLETIN

No. DOI TNG 17-01

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SUBJECT: Release of OPM-04 Aviation Training User Program

Distribution: All Aviation Operations

Discussion:

OPM-04 establishes the Department of the Interior's (DOI) Aviation User Training Program in accordance with 112 DM 12. This document identifies five positions that require training for DOI personnel participating in manned aircraft activities: Aircrew member, Aviation Manager, Flight Follower, Line Manager and Supervisor. The latest version of OPM-04 can also be viewed here <https://edit.doi.gov/aviation/library/opm>.

OPM-04 was developed by the Office of Aviation Services in collaboration with the members of the Interagency Aviation Training Subcommittee (IATSC) and the Executive Aviation Subcommittee (EAS).

The table below describes the significant updates from OPM-04 with and effective date January 1, 2016 and the newly signed OPM-04.

Section 1	Clearly identifies 5 positions which have required training for DOI personnel and other personnel participating in manned aircraft activities.
Section 4	Removed definitions.
Section 4B	Emphasizes collaboration and coordination with bureaus and Interagency Aviation Training Subcommittee (IATS) in the management and standardization of the curriculum.

Section 5	Clearly identifies the management responsibilities related to ANY aviation operations and the descriptions (supervisors and line managers) include required knowledge.
Section 6	Identifies responsibilities for positions involved with non-fire aviation operations. Position objectives have been replaced by position descriptions for aircrew member, aviation manager and flight follower).
Section 6 A	Added Flight Follower Position and training requirements.
Section 7B1	Requires that instructor certification designees must be identified in writing.
Section 7B1,2	Recognizes the USFS National Aviation Training Program Manager (USFS ATPM) authority to certify instructors for individual course and designates instructor certification evaluators.
Section 7B4	Gives the regional aviation safety manger (RASM) the ability to request instructor authorization to teach specific courses based on past training or experience.
Section 7C	Requirement to maintain a minimum of a 4.0 average on the OAS-111 has been removed.
Section 7C2	Instructor currency requirement for teaching an IAT course changed from 24 months to 36 months.
Section 7C4	A-225 Attendance requirement changed from 24 months to 36 months
Section 7D5	Removed the PADI certification, basic water rescue, or lifeguard certification language from the requirements. Basic water rescue is now included in the A-223 curriculum.
Section 7D5d	Included the requirement that A-312 instructors must complete a task book prior to certification.
Section 7D7	Instructor currency requirement for teaching an A-312 course changed from 24 months to 36 months.
Section 7D6e	Added requirement for A-312 instructors to attend A-223 or A-312 workshop every 36 months to maintain currency.
Section 7E	Added criteria for A-223 instructor certification.
Appendix C	Removed Note 3.

/s/ Keith Raley

Chief, Aviation Safety, Training and
Program Evaluations Division
Office of Aviation Services
U.S. Department of the Interior